# **Elektraweb Lite**

### **Hotel Management System**

simple, fast, intuitive...





# What is the **Room Plan?**

bookings, payments, entire daily workflow. Let's explore details together...



- Room Plan is a simple, fast,
- and intuitive solution for front
- desk management.From one
- screen, you can manage
- check-ins, check-outs, and
- invoicing—streamlining your



# **Selecting a Date Range**

Easily customize your Room Plan view by selecting specific date ranges. This helps you focus on relevant booking periods.



### **1-Pick a Start Day**

Click the calendar icon to choose when your view begins.



### **2-Choose Your Period**

Select how many days to display: 3, 7, 14, 21, or 31.



### **3-Stay Up to Date**

Use arrows to navigate—refresh anytime for real-time

info.





# **Forecast Feature**

The forecast feature provides a clear overview of room occupancy. It helps you manage availability effectively for future planning.

> **Occupancy Today** Rooms currently booked.

11

**Available Rooms** Rooms ready for new guests.

12





# Daily Occupancy & Price by Room Type

### $\bigcirc$

Clicking the 'Grouped' button shows daily occupancy and price for each room type.



## **Finding Available Rooms For Given Range**



### Step 1

Choose a date range to find available rooms within your desired period.



### Step 2

View available rooms for your selected dates. Create a new reservation directly or click the reset button to clear your filter.

\*As you can see in the visual, there are 2 available rooms

for the selected date range.



#### **Room Plan** 5/5/2025 $\blacksquare \lor \leftrightarrow C \rightarrow \blacksquare$ 21 Forecast Grouped Q 0 - InHouse Room No 个 **10** Sat 14 Wee Waiting 5 6 7 8 9 12 13 11 Thu Mon Wed Fri Sun Mon Tue Tue O Reservation 10 10 10 4 5 6 10 10 10 4 Standard (10) 7,150 7,150 7,150 7,150 6,500 6,500 8,228 6,800 7,480 6,80 InHouse S Cole Sprouse 2+0 (BB) 100 O CheckOut 101 O Expected Departure Nick Willson 2+0 (BB) 103 O Expected Arrival Ø ☑ Nida Christoffers 2+0 (BB) 104 5,825 105 Zayne Titus 2+0 (BB) 106 Albert Javlin 2+0 (BB) 107 108 109 Paul Reagan 2+0 (BB) 110

### **Filtering by Reservation Status**







## **Today's Revenue**

Shows the total amount of payments received that day, separated by payment type (e.g. cash, credit card).





# **A**Show reservations without room numbers

This section shows reservations that do not have a room assigned yet. For example, in the image, the number "6" means there are 6 unassigned reservations. To see these reservations, **click on the number**. After opening the list, you can **assign a room** by: Using drag and drop, or Right-clicking and selecting "Find empty rooms".





# Quick POS 🛒

### **Fast and Flexible!**

Select Items Choose the products or services the guest wants. **Post to Room** Send the charges directly to the guest's room account.

#### **Or Take Payment** Complete the sale instantly with

direct payment.





Room Pl	an										
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5/5/2025		← 0	; →			Foreca	ist	Grouped	ų	0	្រ - innouse
Room No 🛧											
	5 Mon	<b>6</b> Tue	7 Wed	8 Thu	9 Fri	10 Sat	11 Sun	12 Mon	<b>13</b> Tue	14 Wee	Waiting
<ul> <li>Standard (10)</li> </ul>	<b>4</b> 7,150	<b>4</b> 7,150	<b>5</b> 7,150	<b>6</b> 7,150	<b>10</b> 6,500	<b>10</b> 6,500	<b>10</b> 8,228	<b>10</b> 7,480	<b>10</b> 6,800	<b>10</b> 6,80	
100	<b>ઈ</b> Co	ole Sprouse	e 2+ <mark>0 (BB</mark> )								CheckOut
101											O Expected Departure
103		Nick Willso	on 2+0 (BB)	Y							O Expected Arrival
104	୍ର 🔟 ଓ	P 📝 Nida	a Christoffe	ers 2+0 (B	B)						
105	🛛 🗹 Za	ayne Titus	2+0 (BB)	5,82	5						
106											
107		Albert Jav	lin 2+0 (BE	3)							
108											
109	Paul R	Reagan 2+0	) (BB)								
110					-						



by entering details like:

- First Name
- Last Name
- Reservation Number



### With the search feature, users can easily find a guest

# **Quick Menu**



In the **Quick Menu**, you can access many features like **Quick Setup**, **Price and Availability**, and more. For example, national holidays are defined under the **"Special Days"** tab. We've added **July 4th**, USA Independence Day, which appears with an orange background, as shown in the sample image. This allows important dates to be highlighted on the calendar, enabling you to set special pricing for those days.





	7	0	
n	Mon	Tue	



# Description of Colors in the Room Plan



**Colors:** 

**a-Yellow:** Departures

**b-Red:** In-house

**c-Blue:** Expected Arrivals

d-Green: Reservations

**Background Colors:** 

e- Gray: Weekends

f- Orange: Special Days





07 VI **Icons:** 1-Crown: VIP

2-Note: Guest Note



- **3-Chain:** Group Reservation
- **4-Sign-in/out:** Check-in/out
- 5- Red figures : Balance due
- 6-Green figures : Prepaid by guest

#### Reservation : 👱 Reservation Card 🛢 🕓 🗗 = < 🖓 🗟 🗸 🖓 Ø V X > \$ Agency WALKIN Pricing Folio Other Guests Voucher No ... / C Check-In \* 15/5/2C Thu 🗐 02:00 💿 C Ū (5 Total: 2 + 印 ŵ 4 lılıl 5 Check-Out Board \* Nationa. Actions **Guest Lookup** Title Gender Name Surname Phone Email 20/5/20 Tue 🗐 12:00 🕓 BB Turkey 1 ≣ © Room Room Count \* 0 Suite Шь 1 / C Adult 11-6 5-2 1-0 2 0 0 0 Guest Extra Request Reservation Note Check In Note Room Given Room Type c Q 206 Std Print Confirmation Credit Card Informations Send Payment Link Print Registration Form a Contract \* Rate Type \* WALKIN Non-Refundable ... / ... /

## **Creating a New** Reservation

Drag and drop across the desired date range to start a new reservation.

### **Guest List**

If the guest has a prior booking history, use Select from Guest List to instantly bring in their information.

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**ID/Passport Scanner** 

Scan ID/Passport option to auto-fill

guest information.





# Editing Reservation

Ø

Drag to extend

Adjust Stay Duration or shorten the reservation.

**Change Dates** Move the reservation left or right on the calendar.

Switch Rooms Drag the reservation to a different room row.



### just drag and drop for quick edits!



#### Method 1

Right-click on the reservation and select "Check-In."



#### Method 2

Click the Check-In icon directly within the reservation.



#### Method 3

Reservation

#74184104

Use the airplane icon inside the reservation card to perform Check-In.



#### ▲ Reservation Card ■ G

Agency WALKIN		. / C	Voucher No
Check-In * 5/5/20: Mon	02:00 ©	4 Ni	ш झ
Check-Out * 9/5/2025 Fri	12:00 O	Board *	Nationa Turkey
Room Type * <b>Std</b>	/ C	Ro 1	om Count *
Adult 2	0 0	5-2 0	0
Guest Extra	Request		



#### Method 1

Right-click on the reservation and select "Check-In."

### Method 2 Click the Check-Out icon directly within the reservation.





### Method 3

Use the airplane icon inside the reservation card to

perform Check-In.

InHouse

rigeney	
ONLINE	
Check-In *	
2/5/2025 Fr	i 🔳
Check-Out	*
5/5/20: Moi	n 🖃
Room Type	*
Suite	
Adult	
Adun	



#### rvation Card C



# Reservation **Card Features**

Agency /ALKIN	/ c	Voucher No		Guests		Pri	2		Fo	lio	Other				
Check-In * 5/5/2C Thu 💼 02:00 🛇	5 Ni	<u>luu</u>	+	C	Ū	(j) ¢		ß	¢	8	4			₿₿	Total: 2
Dheck-Out * 0/5/20 Tue 🗐 12:00 🛇	Board * BB	Nationa Turkey	Action	s	Gue	est Lookup		ті	tle	Gender	Name	Surname	Phone	Email	
toom Type *		oom Count *		0											
Adult 0	5-2 0	0													
Guest Extra Request	1		_					23							
Room 06 c C	Given R	loom Type	Rese	ervation N	lote		-	3			Check In No 4			5	
Contract *	Rate Ty	rpe *	Cred	it Card Inf	ormation	ns 🗔	Send I	Payment L	.ink	Θ	Print Confirmation	on 🗟	Print Regis	stration Form	8

the search icon

they are booking remotely.

You can print/send:

4- Confirmation Form

5- Guest Registration Form

Let's see more detail..



- 1- Available rooms can be viewed using
- 2-Once confirmed, the reservation
- appears on the calendar view
- 3- Send a payment link to the guest if

OREGON		Confirm	ation Form		26/06/2025 12:47
lotel Informa	ition				
Address Vikdeniz Üniversites	si Teknokenti Ar-Ge 3 Binası	Phone & Email 05336264287 koral@elektraweb.cor	m	Creator ozlemumur	
Reservation I	Information				
<b>Res Id</b> 2767748	Agency WALKIN	Voucher	Room Count & Room 1 x Standard	Туре	
heck-In 5/05/2025	Check-Out 09/05/2025	Rate Type Non-Refundable	Board Type BB	Adult+C 2 + 0 + 0	hild+Baby
ontact Person		Contact Phone 53567676767		Contact Email nick@gmail.com	
lotes					
Guest Inform	ation				
lame Surname lick Willson	Passaj 676767	ort No	Phone 53567676767	E-mail nick@gr	nail.com
lame Surname	TC Id /	Passaport No	Phone	E-mail	

## Confirmation Form

Can be printed or sent via email, SMS, or WhatsApp.



OREGON		Orego Registrat	on Otel tion For	m	]		04/06/2025 11:35
Reservation	Information						
Res Id 74511218	Agency ONLINE	Voucher		Operato ozlemun	or Name nur	Room Type /	& Room No
Check-In 04/05/2025	Check-Out 09/05/2025	Rate Type		Board T	уре	Adult+Child 2+0+0	+Baby
Guest Infor	mation						
1. Name Surnam Nida Christoffers	e	TC ld 111222333444		<b>Gender</b> Male	B.Date / Age / B.Pl	ace	Nationality
Title	E-Mail nidachristoffers@gmail.co	m	Ph	one	Vehicle Plat	e Sig	nature
2. Name Surnan Kriss Jurikova	ne	TC Id / Passaport No		<b>Gender</b> Male	B.Date / Age / B.Pl	ace	Nationality
Title	E-Mail		Ph 83	one 12456767	Vehicle Plat	e Sig	nature
Address Inf	ormation						
Home Address			Invoice Addr	ess		<b>Depos</b> 1,000.0	it 00
Approves							

#### **Explicit Consent Text**

Our company would like to obtain your explicit consent on the following issues in order to provide better services to you during your stay, to prepare meals and usage areas suitable for your health and to increase our customer service quality. Your personal data/special categories of personal data which are shared by ticking the boxes below and/or during your stay with your explicit consent, will only be processed, stored for these purposes and and will not be shared with the third parties.

l agree		I do not accept	1
I accept to receive notificatio	ns about services and campaigns the	rough electronic communication tools.	
Telephone		Email	
Room check-out time is 12:0	0		

The management takes no responsibility for valuables left in guest rooms ,safety deposit boxes are provided in the room free of charge

I Accept Liability For All Charges Incurred During My stay.

professional look.



## Registration Form

# Automatically customized with your hotel's name and logo for a



### **Res Card ~ Pricing & Payment Features**

9,13 10 %

1-The reservation is calculated based on the daily prices shown on the room plan. 2-If needed, you can click the "Use Manual Rate" button to enter a custom price. **3-**Similarly, you can activate the **"Discount** Active" button to apply a discount. **4-**The nightly prices applied for each room are displayed below. 5-You can click "Calculate Daily Prices" to recalculate the total price. 6-Finally, by clicking "Charge All Room Prices and Get Payment", the price is confirmed and the payment can be collected.



InHouse	

#### 

Agency WALKIN			/ c	Voucher No	Guest	5	Prici	ng	Folio
Check-In * 4/5/202 Su	un 💼 02:00	©	5 L	d	C 😇	6	¢۵ ه	0 8	, ¢ 6 ,
Check-Out	ri 🗐 12:00	0	Board *	Nationa	<	All		Agency	Guest
			( <u> </u>		T Date	Time	Pax No	Departme	Revenue
Room Typ Std	e*	c	I Room	Count *		:		)[	
Adult	11-6		5-2	1-0	04/05/2025	08:58	1	Lobby	Alcohol
2	0		0	0	04/05/2025	10:38	1	SPA	Other
Guest Extr	ra Request				04/05/2025	10:40	1	Credit Card	
test					04/05/2025	10:40	1	Cash	
					04/05/2025	10:42	1	Snack Bar	Food
Room 106	c	Q	Given Roon Std	n Type					
Contract *			Rate Type *			1			2
WALKIN		1	Non-Refund	iable 🖍	Posting		8	Get Payment	-5-

Voucher No	Guests	5	Pricin	ig	Folio		Other		
	6 0	6	¢٥ 🖷	101 54	' © 🗐	Ħ	\$ 4		Total: 5
Nationa	<	All		Agency	Guest		Zayne Titus	James Charles	: >
Count *	T Date	Time	Pax No	Departme	Revenue		Currency T C	Currenc Total	
ion count -		:							
1-0	04/05/2025	08:58	1	Lobby	Alcohol		800.00 TRY	1.0000 800.0	0
0	04/05/2025	10:38	1	SPA	Other		5,000.00 TRY	1.0000 5,000.0	0
	04/05/2025	10:40	1	Credit Card			-800.00 TRY	1.0000 -800.0	0
	04/05/2025	10:40	1	Cash			-5,000.00 TRY	1.0000 -5,000.0	0
nom Type	04/05/2025	10:42	1	Snack Bar	Food		300.00 TRY	1.0000 300.0	0
2011 1/PC		1			2		3	300.0	0

V X

# **Res Card~ Folio & Invoicing**

Our comprehensive folio and invoicing system allows you to manage all financial transactions efficiently:



#### Let's see more detail..



Add expenses such as minibar, extra services, etc. Each guest

Joung		×	Pos
Department - Revenue * <b>2.Restaurant - Food</b>		/ C	
Posting Amount *	Posting Currency *	Local Amount * 3.000.00	1
Person <b>st Person</b>	Record Type *	Document No	
Notes			
<b>C</b> -1/2			



## se a department ter the amount Just click save

### ard 🕒 🗗 🗧 < 🖓 🛱 🗸 🛱 📏 🛧 🏷

Room No <b>203</b>	Person James Charles Balance: 3000.0	Guest Names James Charles / Nida C	Christoffers	
Payment Department * Credit Card		Local Amount * 3,000.00	Posting Currency *	<b>1</b>
Document No	Record Type * Payment	Amount * 3,000.00	Cur Rate * 1.0000	51
Notes				
Notes Save				
Notes Save				
Notes Save Indable	Posting G	Get Payment	S: Create Invoice	
Notes Save Indable	Posting G	et Payment	S Create Invoice	
Notes Save	Posting G	Bet Payment	S Create Invoice	
Notes Save	Posting G	Get Payment	S Create Invoice	

# **Get Payment**

department



# **1-Choose a payment**

### 2-Check the amount

### **3-Just click save**



# Invoice

Curre	nt Inform	ations		E-Invoid	:0	E-Invoice Log					Invoice Info			
ToWh	om *					1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 -		(11) 12			Invoice No 54			
Passp	oort No			Account	t Name			+	Tax Number		Issue D. 5/5/20 💌	Issue H 05:00 P ©	Payment Due Date 5/5/2025	1
Invoic	e Title an Charles	d Addre (1111	ess 11111111)	163.110	ue					,	Branch * Merkez	C	Company Name	
+	C	Ū	Ø	ß										Tota
Explan	ation					Line Total	VAT %	Tax Percer	nt2 Ta	xCode	2	VAT Amount	Tax Inc Line T	otal
Room -	- Accomm	odatio				5,803.5	7 10.00		2.00 0	059 KO	NAKLAMA VERGIS	580	.36 6,500	00
Restau	arant - Foo	bd				2,727.2	7 10.00		0.00			272	2.73 3,000	.00
Restau	TAX	bd		Notos		2,727.2 Other Fields	7 10.00		0.00		Tax Exclusive	272 Amount	273 3,000	.00
Restau	TAX	bo	6	Notes		2,727.2 Other Fields	7 10.00		0.00		Tax Exclusive 8,530.85 Total Tax Amo	272 Amount	173 3,000 Tax Exemption	.00
Restau +	TAX	bo	Ø	Notes B	\$	2,727.2 Other Fields	7 10.00		0.00		Tax Exclusive 8,530.85 Total Tax Ame 969.15	272 Arrisount	Tax Exemption 0.00	00
Restau + Taxa	TAX	unt	Ç Tax Type	Notes B	<b>∳</b> Tax Perce	2,727.2 Other Fields Tax Amount	7 10.00 Final Amo	Exempt Amo	0.00 unt Rour	dinç	Tax Exclusive . 8,530.85 Total Tax Amp 969.15 Mid Total 9,500.00	272 Amount	Tax Exemption	00
Restau + Taxa	TAX	unt 0.85 3.57	С Тах Туре 0016 КD 0059 КО	Notes B V GERCEK	4 Tax Perce 10.00 2.00	2,727.2 Other Fields Tax Amount 853.08 116.07	7 10.00 Final Amo 9,383.93 5,019.64	Exempt Amo 0	0.00 unt Rour .00	dinç	Tax Exclusive. 8,530.85 Tolal Tax Ame 969.15 Mid Total 9,500.00 Unpaid Amour 0.00	272 Amount unt	73 3,000	.00





203 Room No Guest Folio

03/06/2025 17:07

Oregon Otel

#### **Reservation Information**

Agency:	ONLINE
Folio No:	72714932
Room No:	203
Guest:	James Charles / Nida Christoffers

Room Type:	Suite
Arrival:	04/05/2025
Departure:	08/05/2025
Voucher No:	

Date	Department	Doc No	Amount	Currency Total	Currency Rate	TRY Total
04/05/2025	Room - Accommodation		6,500.00	6,500.00 TRY	1	6,500.00
05/05/2025	Restaurant - Food		3,000.00	3,000.00 TRY	1	3,000.00
05/05/2025	Credit Card -		-3,000.00	-3,000.00 TRY	1	-3,000.00
05/05/2025	Credit Card -		-6,500.00	-6,500.00 TRY	1	-6,500.00
				Total:		0.00

<b>Revenues By</b>	Currency
9500	TRY

**Taken Payments** 9500 TRY

	EUR	USD	GBP	TRY
Debit	218.41	247.59	186.48	9,500.00
Disc.	0.00	0.00	0.00	0.00
Credit	-218.41	-247.59	-186.48	-9,500.00
Balance	0.00	0.00	0.00	0.00

# Folio

Agency	
WALKIN	
Check-In	*
5/5/20: M	on 🔳 02
Check-Ou	it *
9/5/2025	Fri 🔳 12
Room Typ	oe *
Std	
Adult	11
2	0



# 💡 🌐 Smart Language Detection All outputs adapt to the nationality

### chosen in the reservation card.

0 0	4 U	<u>II</u>
0 0	Board *	Nationa United State
e c	Room	Count *
	5-2 0	1-0 0

# R #745112	eser	vat	ion C	Card 🗎 🕓	⋳≡	€ <	0 6	€~ (	3 >	\$	Ø				~	×
igency NLINE			/ c	Voucher No	Gu	iests		Pricin	g		Folio		Ot	her		
Check-In * /5/202 Sun	<b>02:00</b>	0	Ni	<u>lilil</u>	C	<u>ē</u> 8	ςΣ	¢#	미	ß	\$	) `Ħ	\$	4	-	Total: 2
Check-Out * /5/2025 Fri	12:00	0	Board * BB	Vationa Vnited State:	<	All			Agency			Guest		0₂ Carbon Certificate		: >
Room Type *			Ro	om Count *	T Date	Time		Pax No	Depart	me	Revenue		Currei	M Bulk Discount/Refund		
td	1	c	1 1			:	[	-		1				Refund		
Adult	11-6		5-2	1-0	04/05/20	25 08:5	6	1	Restau	rant	Food		5	<ul> <li>Divide Transaction</li> </ul>	00.00	
	0		0	0	04/05/20	25 08:5	8	1	Cash				-1,0		00.00	
Guest Extra extra towel	Request													<ul><li>Quick Posting</li><li>Change Description</li></ul>		
Room			Given Ro	oom Type										Currency Converter (Alt+U)		
05	c	Q	Std											+1 Correct Folio Rounding	0.00	
Contract *		,	Rate Typ Non-Ref	oe* undable 🍾	Posting	ź.		e	Get Pay	ment	3	-51	Create Invo	← Transfer Actions		A



lightning bolt icon

- •
- Refund processing
- - Person Transfer •
  - Folio Transfer



# **Folio Actions**

### In the folio section of the

### reservation card, there is a

### representing quick "Actions"

### you can perform, such as:

### Carbon neutrality certificate

### Bulk Discounts or Refunds

### Transfer actions, including:



# **Res Card ~ Other**

Additional features to enhance your reservation management:



### **Option Date**

Set the **option date** for the reservation.



#### **Custom Color**

Assign a **custom color** to highlight the reservation.



#### **VIP Status**

Mark the guest as **VIP** or add other special attributes.



### **Extra Settings**

And more extra settings for manage reservation more efficiently.





# Reports

From the **Room Plan**, click the **menu button** in the top-left corner to open the main menu.

Then go to the **Reports** section — here you can find all the reports you may need.

You can **view**, **print** or **send** these reports directly from this screen.



#### Daily Management Report 04.05.2025 - Local

27.06.2025

#### Oregon Otel

Room Analysis	Toda	У	Tomor	row	Mont	hly	Yearly	
Hotel Room Capacity	20	(100.00 %)	20	(100.00 %)	80	(100.00 %)	1.540	(100.00 %)
Rooms Occupied	16	(80.00 %)	14	(70.00 %)	49	(61.25 %)	987	(64.09 %)
Res Occupied Room	16	(80.00 %)	14	(70.00 %)	44	(55.00 %)	981	(63.70 %)
R. Occupied - Block Rooms	16	80.00 %	14	70.00 %	49	61.25 %	987	64.09 %
R.Capacity (-) OOO Rooms	20	(100.00 %)	20	(100.00 %)	80	(100.00 %)	1.538	(100.00 %)
Available Rooms	4	(20.00 %)	6	(20.00 %)	36	(45.00 %)	557	(36.17 %)
Complimentary Rooms	0	(0.00 %)	0	(0.00 %)	2	(2.50 %)	18	(1.17 %)
House Use Rooms	0	(0.00 %)	0	(0.00 %)	0	(0.00 %)	0	(0.00 %)
Sold Room	16	(80 %)	14	(70.00 %)	47	(58.75 %)	969	(62.92 %)
Rooms Occupied (-) Comp	16	(80.00 %)	14	(70.00 %)	47	(58.75 %)	969	(62.92 %)
Rooms Occupied (-) H/Use	16	(80.00 %)	14	(70.00 %)	49	(61.25 %)	987	(64.09 %)
Day Use Rooms	0	(0.00 %)	0	(0.00 %)	0	(0.00 %)	1	(0.06 %)
Out Of Order Rooms	0	(0.00 %)	0	(0.00 %)	0	(0.00 %)	2	(0.13 %)
Out Of Service Rooms	0	(0.00 %)	0	(0.00 %)	0	(0.00 %)	6	(0.39 %)
Share Rooms	0	(0.00 %)	0	(0.00 %)	0	(0.00 %)	0	(0.00 %)
Individual Rooms Inhouse	16	(80.00 %)	14	(70.00 %)	49	(61.25 %)	987	(64.00 %)
Group Rooms Inhouse	0	(0.00 %)	0	(0.00 %)	0	(0.00 %)	0	(0.00 %)
Hotel Bed Capacity	40	(%100,00)	40	(%100,00)	160	(%100,00)	3.060	(% 100,00)
Sold Adult	32	80.00 %	28	70.00 %	81	50.63 %	1.676	54.77 %
Complimentary Adult	0	0.00 %	0	0.00 %	4	2.50 %	30	0.98 %
Huse Adult	0	0.00 %	0	0.00 %	0	0.00 %	0	0.00 %
Inhouse Adult	32	(80.00 %)	28	(70.00 %)	85	(53.13 %)	1.706	(55.75 %)
Inhouse Child	0	(0.00 %)	0	(0.00 %)	0	(0.00 %)	44	(1.44 %)
Inhouse Baby	0	(0.00 %)	0	(0.00 %)	2	(1.25%)	3	(0.10 %)
Inhouse Paid Child	0	0.00 %	0	0.00 %	0	0.00 %	44	1.44 %
Inhouse Free Child	0	0.00 %	0	0.00 %	2	1.25 %	3	0.10 %
Total In-House Persons	32	(80.00 %)	28	(70.00 %)	87	(53.13 %)	1.753	(57.19 %)
Total Pax	32	80.00 %	28	70.00 %	85	53.12 %	1.728	56.47 %

mobility	loday	Iomorrow	Monthly	Yearly
Rooms	8	3	21	281
otal Pax	16	6	39	482
Adults	16	6	39	478
Child	0	0	0	4
re Rooms	3	5	13	272
re Total Pax	3	10	24	464
re Adults	3	10	24	459
re Child	0	0	0	5
rooms Total Pax Adults Child re Rooms re Total Pax re Adults re Child	8 16 16 3 3 3 0	3 6 0 5 10 10	21 39 39 0 13 24 24 0	

Daily Management Report

04.05.2025 -

# **Daily Management Report**

Revenue Analysis	Today	Tomorrow	Monthly	Yearly
Total Revenue	145,423.00	124,699.17	375,631.77	14,025,940.40
Room Revenue	121,825.00	121,369.17	346,733.77	13,727,050.30
Food Revenue	4,958.00	3,100.00	4,958.00	90,661.98
Beverage Revenue	1,070.00	230.00	1,370.00	31,276.01
Alcohol Beverage Revenue	12,300.00	0.00	17,300.00	142,839.30
Board Revenue	0.00	0.00	0.00	0.00
Other Revenue	5,270.00	0.00	5,270.00	34,112.81
Revenue Per Available Room	7,271.15	6,234.96	4,695.40	9,107.75
RevPAR Available Room Net	6,444.70	5,569.63	4,176.81	8,126.37
RevPAR Gross (Room)	6,091.25	6,068.46	4,334.17	8,913.67
RevPAR Net (Room)	5,438.62	5,418.27	3,869.80	7,958.63
RevPAR Gross (Extra)	1,179.90	166.50	361.23	194.08
RevPAR Net (Extra)	1,006.08	151.36	307.01	167.74
ADR (AVG Total Revenue)	9,088.94	8,907.08	7,665.95	14,210.68
Total ADR (-) Comp	9,088.94	8,907.08	7,992.17	14,474.65
Total ADR (-) HUse	9,088.94	8,907.08	7,665.95	14,210.68
Total ADR (-) Comp & HUse	9,088.94	8,907.08	7,992.17	14,474.65
ADR (AVG Room Revenue)	7,614.06	8,669.23	7,076.20	13,907.85
ADR (-) Comp	7,614.06	8,669.23	7,377.31	14,166.20
ADR (-) H/Use	7,614.06	8,669.23	7,076.20	13,907.85
ADR (-) Comp and HUse	7,614.06	8,669.23	7,377.31	14,166.20
Total Net Revenue	128,893.99	111,392.60	334,144.79	12,514,607.69
Room Net Revenue	108,772.32	108,365.33	309,583.72	12,256,294.87
Food Net Revenue	4,507.27	2,818.18	4,507.27	82,420.00
Beverage Net Revenue	972.73	209.09	1,245.46	28,432.75
Alcohol Net Revenue	10,250.00	0.00	14,416.67	119,032.73
Board Net Revenue	0.00	0.00	0.00	0.00
Other Net Revenue	4,391.67	0.00	4,391.67	28,427.34
ADR Net(AVG Total Revenue)	8,055.87	7,956.61	6,819.28	12,679.44
ADR (-) Comp	8,055.87	7,956.61	7,109.46	12,914.97
ADR (-) H/Use	8,055.87	7,956.61	6,819.28	12,679.44
ADR (-) Comp and H/Use	8,055.87	7,956.61	7,109.46	12,914.97
ADR Net(Avg Room Revenue)	6,798.27	7,740.38	6,318.04	12,417.73
ADR (-) Comp	6,798.27	7,740.38	6,586.89	12,648.40
ADR (-) H/Use	6,798.27	7,740.38	6,318.04	12,417.73
ADR (-) Comp and H/Use	6,798.27	7,740.38	6,586.89	12,648.40
Total Payments	-132,670.00	0.00	-264,193.14	-13,890,167.39
Cash Payments	-40,355.00	0.00	-82,640.00	-699,826.99
Credit Card Payments	-78,315.00	0.00	-156,365.00	-9,838,132.96
Wire Transfer Payments	0.00	0.00	0.00	0.00
City Ledger Payments	-14.000.00	0.00	-25,188,14	-3.352.207.44
Discount	0.00	0.00	0.00	0.00
	0.00	0.00	2.00	0.00

Daily Management Report

04.05.2025 -

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Room Analysis	Today	Tomorrow		Monthly	Yearly
Room Analysis Hotel Room Capacity	Today 20	Tomorrow	10	Monthly 40	Yearly 1,600
Room Analysis Hotel Room Capacity Rooms Occupted	<b>Today</b> 20 12	Tomorrow (10:00 %) (16:00 %)	10 9	Monthly 40 22	Yearly 1,600 1,490
Room Analysis Hotel Room Capacity Rooms Occupted Bos Occupeeil Room	Today 20 12 12	Tomorrow (2 00.01) (2 00.31) (2 00.31)	10 9 11	Monthly 40 22 22	Yearly 1,600 1,490 1,460
Room Analysis Hotel Room Capacity Rooms Occupted Bos Occupted Book Rooms R. Occupted Book Rooms	Today 20 12 12 0	Tomorrow (10.00 %) (16.00 %) (16.00 %)	10 9 11 0	Monthly 40 22 22 0	Yearly 1,600 1,490 1,460 545
Room Analysis Hotel Room Capacity Rooms Occupted Bos Occupted Room R. Occupted Book Rooms Available Rooms	Today 20 12 12 0 10	Tomorrow (10.00 %) (10.00 %) (10.00 %) (10.00 %)	10 9 11 0	Monthly 40 22 22 0 0	Yearly 1,600 1,490 1,460 545 543
Room Analysis Hotel Room Capacity Rooms Occupted Bos Occupted Room R. Occupted Book Rooms Available Rooms Complimination Rooms	Today 20 12 12 0 10 0	Tomorrow (10.00 %) (10.00 %) (10.00 %) (10.00 %) (10.00 %)	10 9 11 0 0	Monthly 40 22 22 0 0 0	Yearly 1,600 1,490 1,460 545 543 128
Room Analysis Hotel Room Capacity Rooms Occupted Bos Occupted Book Rooms R. Occupted Book Rooms Available Rooms Complimiseisty Rooms Hoose Use Rooms Solid Room	Today 20 12 12 0 10 0 0	Tomorrow (10.00 %) (16.00 %) (16.00 %) (10.00 %) (10.00 %)	10 9 11 0 0 0	Monthly 40 22 22 0 0 0 0	Yearly 1,600 1,490 1,460 545 543 128 98
Room Analysis Hotel Room Capacity Rooms Occupted Bos Occupted Book Rooms Available Rooms Available Rooms Complimiselisty Rooms Hoose Use Rooms Solid Room Booms Occupted (3 Tomu)	Today 20 12 12 0 10 0 0 0 0	Tomorrow (10.00 %) (16.00 %) (16.00 %) (10.00 %) (0.00 %)	10 9 11 0 0 0 0	Monthly 40 22 22 0 0 0 0 0 0 0 0 0 0 0	Yearly 1,600 1,490 1,460 545 543 126 90 68 843
Room Analysis Hotel Room Capacity Rooms Occupted Bos Occupted Book Rooms Available Rooms Complimicationy Rooms Hoose Use Rooms Solid Room Rooms Occupted (3 Tomy) Rooms Occupted (10ce	Today 20 12 12 0 10 0 0 0 10 0 0 12	Tomorrow (10.00 %) (16.00 %) (16.00 %) (10.00 %) (0.00 %) (6.00 %)	10 9 11 0 0 0 0 0 1	Monthly 40 22 22 0 0 0 0 0 0 20 20	Yearly 1,600 1,490 1,460 545 543 126 96 60 842 550
Room Analysis Hotel Room Capacity Rooms Occupted Bos Occupted Book Rooms Available Rooms Complimicationy Rooms Hoose Use Rooms Solid Room Rooms Occupted (3 Tomy) Rooms Occupted (Hose Day Use Rooms	Today 20 12 12 0 10 0 0 0 12 0 0	Tomorrow (10.00 %) (16.00 %) (16.00 %) (10.00 %) (0.00 %) (0.00 %) (0.00 %)	10 9 11 0 0 0 0 1 0	Monthly 40 22 22 0 0 0 0 0 0 20 0 0 0 0 0 0 0 0	Yearly 1,600 1,490 545 543 128 96 60 842 550 240
Room Analysis Hotel Room Capacity Rooms Occupted Bos Occupted Book Rooms Available Rooms Compliminatisty Rooms Hoose Use Rooms Selid Room Rooms Occupted (3 Tomy) Rooms Occupted (Hose Day Use Rooms Oct of Service Rooms	Today 20 12 12 0 10 0 0 0 12 0 0 0	Tomorrow (10.00 %) (16.00 %) (16.00 %) (10.00 %) (0.00 %) (0.00 %) (0.00 %) (0.00 %)	10 9 11 0 0 0 0 1 0 0	Monthly 40 22 22 0 0 0 0 0 20 0 0 0 0 0 0 0 0 0	Yearly 1,600 1,490 545 543 126 96 68 842 550 248 560
Room Analysis Hotel Room Capacity Rooms Occupted Bos Occupted Book Rooms Available Rooms Compliminatisty Rooms Hoose Use Rooms Selid Room Rooms Occupted (3 Tomy) Rooms Occupted (Hose Day Use Rooms Out of Service Rooms Share Rooms	Today 20 12 12 0 10 0 0 0 12 0 0 0 0 0	Tomorrow (10.00 %) (16.00 %) (16.00 %) (10.00 %) (0.00 %) (0.00 %) (0.00 %)	10 9 11 0 0 0 0 1 0 0 0	Monthly 40 22 22 0 0 0 0 0 0 20 0 0 0 0 0 0 0 0	Yearly 1,600 1,490 1,460 545 543 126 96 68 842 550 248 980 683
Room Analysis Hotel Room Capacity Rooms Occupted Bos Occupted Book Rooms Available Rooms Compliminatismy Rooms Hoose Use Rooms Selid Room Rooms Occupted (3 Tomy) Rooms Occupted (Hose Day Use Rooms Out of Service Rooms Share Rooms	Today 20 12 12 0 10 0 0 0 12 0 0 0 0 0 0 0 0	Tomorrow (10.00 %) (16.00 %) (10.00 %) (10.00 %) (0.00 %) (0.00 %) (0.00 %)	10 9 11 0 0 0 0 1 0 0 0 0 0 0 0 0 0 0 0	Monthly 40 22 22 0 0 0 0 0 20 0 0 0 0 0 0 0 0 0	Yearly 1,600 1,490 1,460 545 543 126 96 68 842 550 248 980 613 2150
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Room Analysis Hotel Room Capacity Rooms Occupted Bos Occupted Book Rooms Available Rooms Compliminationy Rooms Hoose Use Rooms Solid Room Rooms Occupted (Hose Day Use Rooms Out of Service Rooms Share Rooms Individual Rooms	Today 20 12 12 0 10 0 0 0 0 12 0 0 0 0 0 20 3 40 40 18 18	Tomorrow (10.00 %) (10.00 %) (10.00 %) (0.00 %) (0.00 %) (0.00 %) (0.00 %) (0.00 %)	10 9 11 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Monthly 40 22 22 0 0 0 0 0 0 0 0 0 0 0 0 20 0 0 0 20 0 0 20 0 0 20 0 8 34 34 34	Yearly 1,600 1,490 1,460 545 543 126 90 60 842 550 248 980 613 2,560 580 2,560 580 2,560 580 2,900 293 1,643 1,677
Room Analysis Hotel Room Capacity Rooms Occupted Bos Occupted Boom R. Occupted Book Rooms Available Rooms Complimication Rooms Complimication Rooms Hoose Use Rooms Solid Room Rooms Occupted (1 Anal Rooms Occupted (1 Anal Boay Use Rooms Cut of Service Rooms Share Rooms Individual Rooms	Today 20 12 12 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Tomorrow (10.00 %) (10.00 %) (10.00 %) (0.00 %) (0.00 %) (0.00 %) (0.00 %) (0.00 %) (0.00 %) (0.00 %) (0.00 %)	10 9 11 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Monthly 40 22 22 0 0 0 0 0 20 0 0 0 0 20 0 0 20 0 0 20 2	Yearly 1,600 1,490 1,460 545 543 126 90 60 842 550 248 550 248 550 613 2,560 613 2,560 550 2,960 293 1,643 1,677 Yearly
Room Analysis Hotel Room Capacity Rooms Occupted Bos Occupted Boom R. Occupted Book Rooms Available Rooms Complimication Rooms Complimication Rooms Hoose Use Rooms Solid Room Rooms Occupted (1 Anal Rooms Occupted (1 Anal Rooms Occupted (1 Anal Boy Use Rooms Cut of Service Rooms Share Rooms Individual Rooms	Today 20 12 12 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Tomorrow (10.00 %) (10.00 %) (10.00 %) (0.00 %) (0.00 %) (0.00 %) (0.00 %) (0.00 %) (0.00 %) (0.00 %) (0.00 %)	10 9 11 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Monthly 40 22 22 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Yearly 1,600 1,490 1,460 545 543 126 96 60 842 550 248 960 613 2,560 613 2,560 613 2,560 613 1,617 1,617 Yearly 270

### **Quick Access to Daily Management Report**

In the room plan view, there's an easier way to access the Daily Management Report for previous dates.

By simply hovering over a specific past date, an info icon appears.

You can **view**, **print** or **send** these reports directly from this screen.



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Section Let's make hospitality smarter — together

